

UNIVERSITY OF COLORADO | ANSCHUTZ MEDICAL CAMPUS
Centers for American Indian & Alaska Native Health

Professional Research Assistant
Position Number: 757585
Job Posting Number: 20759

The Centers for American Indian and Alaska Native Health (CAIANH) of the University of Colorado | Anschutz Medical Campus is seeking professional candidates to work in up to two patient navigation and motivational interviewing positions. *These positions are flexible and require a minimum of half-time to full-time hours (.5 to 1.0 FTE). The work schedule for this position will require weekend hours, as well as hours scheduled Monday-Friday. Applicants must be available to work this variable schedule.*

These positions will be based in Fairbanks, Alaska and located within Gateway to Recovery, a detoxification program operated by the Fairbanks Native Association.

Transition to Recovery is an intervention research project that will focus on assisting consumers' transition to substance abuse treatment following the successful completion of detoxification. This project is currently in Year 3 of five years of funding. *Transition to Recovery* is a randomized controlled trial that examines the role of patient navigation in the successful transition to substance abuse treatment following detoxification. All consumers who enroll in the study will receive motivational interviewing while half will be randomized to receive patient navigation. The study population will include all consumers who successfully complete the detoxification process at Gateway to Recovery operated by Fairbanks Native Association located in Fairbanks, Alaska.

Nature of Work

The individuals in these Professional Research Assistant positions will work primarily on-site at Gateway to Recovery with a study team and Gateway to Recovery staff, and will have primary responsibility for providing patient navigation activities and motivational interviewing. This entails working in close collaboration with our partnering organization Gateway to Recovery, local substance abuse treatment services, and with consumers discharged from the detoxification facility. ***Consumers are often discharged from the facility on the weekends, and this will require the individuals in these positions to work weekend hours in addition to some hours scheduled Monday-Friday.*** The work includes communication with consumers, recruitment, consent, collecting survey information, study information, and maintaining accurate and timely study records.

Professional Field

Substance abuse counseling or treatment, patient navigation, case-management, social work, psychology, public health, sociology, advocacy, or other health related discipline.

Location

This position is located in Fairbanks, Alaska. Funds are not available for selected candidate's relocation to Fairbanks, or for travel to and from Fairbanks to perform the duties of the position.

Supervision Received

This position will be supervised by a Patient Navigator Trainer at the University of Colorado Anschutz Medical Campus, Transition to Recovery Project. This position will also interact with a Project Manager located in Denver, Colorado, with regard to matters of time and attendance, distribution of workload among the patient navigator team, the proper completion of project surveys, and quality assurance.

Supervision Exercised

Not applicable.

Examples of Work Performed

These positions will function as members of the Transition to Recovery team, working alongside other patient navigators, a study coordinator, our Alaska partners, and study investigators.

- Recruit consumers into the study.
- Interview and consent consumers including detailed information related to the study purpose, randomization process, length of the study, and follow-up.
- Collect all study documents and surveys ensuring accuracy and completion, and immediately record information.
- Conduct motivational interviewing.
- Perform duties related to patient navigation such as identifying consumer challenges related to entering substance abuse treatment and working with consumers to engage in the appropriate level of substance abuse treatment.
- Assist study coordinator responsible for follow-up activities with 6- and 12-month follow up visits, by phone or in person, as needed.
- Facilitate communication with providers.
- Coordinate services and assist in the transition of consumers to substance abuse treatment.
- Act as a patient advocate.
- Work in close collaboration and partnership with our Alaska Native partners to transition consumers to substance abuse treatment following detoxification.
- Follow research study protocol.
- Assist with additional duties as necessary.

Knowledge, Skills, and Abilities

- Ability to work collaboratively in a team-based setting, and also function effectively on an independent basis.
- Ability to establish and maintain effective, courteous working relationships with consumers, co-workers, clinic staff, service providers, and other partners.
- Excellent oral and written communication skills.
- Strong organizational skills with ability to prioritize tasks.
- Ability to adhere to protocols and project standards.
- Accurate, efficient, and dependable.
- Demonstrated good judgment and problem-solving skills.
- Proficient in Microsoft office suite including Excel, Word, and PowerPoint.

Minimum Requirements

- Bachelor's Degree. Education and relevant work experience may be substituted for the degree requirement on a year-for-year basis.
- Due to fluctuation in access to the clinic site, the successful candidate will need to have a reliable internet connection at home to enable remote working, and the ability to work from home as needed.
- Due to the requirements for local travel in the Fairbanks area, the successful candidate will be asked to provide proof of a valid driver's license, valid auto liability insurance, and reliable transportation.

Preferred Experience

- Care or service of substance dependent consumers in Fairbanks area.
- Experience with community outreach or community engagement in Fairbanks.

- Experience working with substance abuse treatment professionals and services.
- Experience with record keeping and data.
- Demonstrated HIPAA knowledge.

Hiring Range

The hiring range for this position has been established at \$22,000 - \$24,750 (at .50 FTE). FTE will be determined with selected candidate(s) at the time of offer.

The salary of the finalist(s) selected for this role will be set based on a variety of factors, including but not limited to, internal equity, experience, education, specialty and training.

The above hiring range represents the University's good faith and reasonable estimate of the range of possible compensation at the time of posting.

Training

Motivational interviewing and patient navigation training will be provided including monthly coaching and follow-up.

Testing and Employee Safety

A negative COVID-19 test will be required prior to initial entry to the clinic site. Clinic leadership requires the completion of a daily health questionnaire and temperature check prior to entering the facility. Face masks (provided by the project) must be worn at all times, and proper hand washing procedures must be adhered to. Additional PPE (latex gloves, face shields, hand sanitizer, and cleaning supplies) are also provided.

Please submit your application online through the University's recruiting website, <http://www.cu.edu/cu-careers> including a cover letter, resume, and names of three references as attachments to your application. Job Title: Transition to Recovery Patient Navigator. Job Posting #20759.

Funding is available for one full-time position. Due to the nature of the work, this position could be filled by either one full-time individual, or two half-time individuals. A minimum of half-time hours (.50 FTE) is required. Full benefits are available at .50 FTE and above.

A background investigation is required for all prospective employees and includes a search of the sex offender registry. Driving is required to perform some of the job duties listed above. Motor Vehicle Records will be included in the background investigation for this position.

Application Deadline

Review of applications is ongoing and will continue until the position is filled.

Source of Funding

This project is funded by National Institute on Alcohol Abuse and Alcoholism, *Native Center for Alcohol Research and Education (N-CARE)*, P60 AA026112; 63023295.

The University of Colorado Denver is dedicated to ensuring a safe and secure environment for our faculty, staff, students and visitors. To assist in achieving that goal, we conduct background investigations for all prospective employees. The University of Colorado is committed to diversity and equality in education and employment.