



FAIRBANKS NATIVE ASSOCIATION, INC

Supplemental Job Description

Job Title: Project Director, Sacred Child Project

Program Specific: BHS / WCCIH / Sacred Child Project

Position Reports to: Behavioral Health Services (BHS) Director

Essential Functions:

Manages daily operations of Sacred Child Project.

Implements project evidence-based practices and assures fidelity to practice.

Oversees development of Trauma-Informed System of Care working with Technical Assistant/Trauma Informed (TA/TI) Consultant.

Meets project goals, objectives and timelines and ensures timely project implementation.

Oversees Sustainability and Cultural Resonance Plans and annual review/assessment assuring cultural resonance of practice and services.

Provides budget oversight.

Supervises project staff.

Develops service protocols.

Ensures that continuation application is submitted annually.

Coordinates and collaborates with Evaluator on Quarterly reports submissions.

Initiates and ensures ongoing communication with Evaluator and adjustment of project as indicated by evaluation results.

Ensures the quality of project services.

Coordinates with the Quarterly quality assurance review committee.

Qualifications:

Bachelors Degree or equivalent experience (minimum 4 years) in Behavioral Health, Human Services or related field.

Skills and Knowledge: Report writing, knowledge of program evaluation and knowledge of dynamics of addiction and recovery. Gender-specific treatment skills and knowledge.

Prior experience: Minimum 3 years demonstrated experience working with Alaska Native people. Previous Supervisory experience; minimum 3 years. Behavioral Health experience; minimum 3 years. Minimum 2 years gender-specific (women's) treatment.

Employee Signature

Date